

**COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD: JULY 1, 2001 - JUNE 30, 2002**

COUNTY OF SAN DIEGO
BOARD OF SUPERVISORS

2002 JUL 24 PM 4:18

THOMAS J PASTUSKA
CLERK OF THE BOARD
OF SUPERVISORS

1. DEPARTMENT/COURT INFORMATION:

Department/Court: MEDICAL EXAMINER

Division/Unit: ALL

2. VOLUNTEER PROGRAM BENEFITS:

- a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc.)

No. Vol.	0	Hours	0	X	\$16.05	=	\$0.00
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Types of work performed by GENERAL VOLUNTEERS in this category:

- b. INSTITUTIONAL VOLUNTEERS (this section should include court referrals, honor camp inmates, PIC/RETC, GAIN, etc.)

No. Vol.	2	Hours	16	X	\$16.05	=	\$256.80
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

Assist janitor keeping building and parking lot clean,

- c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels [VCL]. If you have such a volunteer, please indicate the position, hours and compensation level below.)

<u>Position</u>	<u>Hours</u>	X	<u>VCL</u>	=	<u>Dollar Benefit</u>
<u>Chaplain</u>	<u>1004</u>		<u>\$25.00</u>		<u>\$25,087.50</u>
<u>For. Autopsy Asst.</u>	<u>195</u>		<u>\$21.46</u>		<u>\$4,184.70</u>

No. Vol.	3	Total Hours	1199	Total Value	\$29,272.20
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Types of work performed by SPECIALIZED VOLUNTEERS in this category:

Chaplain

Forensic Autopsy Assistant

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
<u>0</u>	<u>0</u>	<u>\$0</u>
<u>2</u>	<u>16</u>	<u>\$257</u>
<u>3</u>	<u>1199</u>	<u>\$29,272</u>

TOTALS:	5	Total Hours	1215	Total Value	\$29,529.00
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3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer Program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated: _____ Value: _____

Item Donated: _____ Value: _____

Item Donated: _____ Value: _____

Item Donated: _____ Value: _____

TOTAL VALUE = \$0.00

4. VOLUNTEER PROGRAM COSTS:

a.

Cost of direct supervision of Volunteers (total hours of direct supervision multiplied by the hourly rate of staff person[s] directly supervising program volunteers.)

Hours 12 X Rate \$29.17 **\$350.04**

b. Cost of program coordination (total hours of program coordination multiplied the hourly rate of coordinator[s]). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placement, recognition, etc.)

Hours 6 X Rate \$28.41 **\$170.46**

c. Other program costs (training materials/supplies, recognition costs, etc.):

Item : _____ Cost: _____

Item : _____ Cost: _____

Item : _____ Cost: _____

TOTAL OF OTHER PROGRAM COSTS =

\$0.00

d. TOTAL OF PROGRAM COST (4a+4b+4c) =

\$520.50

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

a Total Dollar Benefits of Volunteers, Item 2d **\$29,529.00**

b. Total of Donations to Volunteer Program, Item 3 **\$0.00**

c. Subtract Total of program Costs, Item 4d **\$520.50**

TOTAL PROGRAM BENEFIT:

\$29,008.50

6. **RECRUITING:**

Please describe your recruiting programs:

We use Public Service Workers recruited through the Probation Department. Due to the nature of our business and the amount of time supervision would entail we do not generally recruit other volunteers.

7. **SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:**

Please describe any special activities and/or achievements your program was involved in during the period of this report:

8. **VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2001-02:**

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

Continue to recruit Public Service Workers through the Probation Department as needed.

Currently, our volunteer chaplain continues to exceed our program needs, and goals.

9. **GENERAL INFORMATION:**

Name of person completing report: Janet Enright

Phone: 858/694-2901 Mail Stop: O-10 E-Mail: janet.enright@sdcounty.ca.gov

Volunteer Coordinator: Janet Enright

Phone: 858/694-2901 Mail Stop: O-10 E-Mail: janet.enright@sdcounty.ca.gov

10. **DEPARTMENT CERTIFICATION:**


DEPARTMENT HEAD SIGNATURE

July 17, 2002
DATE